





Brighton & Hove  
City Council

# Overview & Scrutiny Committee

Title:	<b>Overview &amp; Scrutiny Committee</b>
Date:	<b>25 November 2015</b>
Time:	<b>4.00pm</b>
Venue	<b>The Ronuk Hall, Portslade Town Hall</b>
Members:	<p><b>Councillors:</b> Simson (Chair), Allen, Bennett, Cattell, Deane, Marsh, O'Quinn, Page, Peltzer Dunn and Wares</p> <p><b>Co-opted Members:</b> Reuben Brett (Youth Council), Nicky Cambridge (Healthwatch), Sally Polanski (Brighton &amp; Hove Community &amp; Voluntary Sector Forum) and Colin Vincent (Older People's Council)</p>
Contact:	<p><b>Cliona May</b> Assistant Democratic Services Officer 01273 291354 cliona.may@brighton-hove.gov.uk</p>

	<b>The Town Hall has facilities for wheelchair users, including lifts and toilets</b>
	<b>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</b>
	<p align="center"><b>FIRE / EMERGENCY EVACUATION PROCEDURE</b></p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> <li>• You should proceed calmly; do not run and do not use the lifts;</li> <li>• Do not stop to collect personal belongings;</li> <li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li> <li>• Do not re-enter the building until told that it is safe to do so.</li> </ul>

# AGENDA

**29** Procedural Business

- (a) **Declarations of Substitutes:** Where councillors are unable to attend a meeting, a substitute Member from the same political group may attend, speak and vote in their place for that meeting.
- (b) **Declarations of Interest:**
- (a) Disclosable pecuniary interests;
  - (b) Any other interests required to be registered under the local code;
  - (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*Note: Any item appearing in Part Two of the agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the press and public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls and on-line in the Constitution at part 7.1.*

**30** Minutes**1 - 8**

To consider the minutes of the meeting held on 9 September 2015 (copy attached).

**31** Chairs Communications

## 32 Public Involvement

To consider the following matters raised by members of the public:

- (a) **Petitions:** To receive any petitions presented by members of the public.
- (b) **Written Questions:** To receive any questions submitted by the due date of 12 noon on the 18 November 2015.
- (c) **Deputations:** To receive any deputations submitted by the due date of 12 noon on the 18 November 2015.

## 33 Member Involvement 9 - 10

To consider the following matters raised by Members:

- (c) **Letters:** To consider any letters;  
Councillor Wares – Primary Care Services

## 34 Update from Co-Optees

To receive any updates from the non-voting co-optees.

## 35 Update on Unscheduled Care/ Emergency Dept at BSUH 11 - 36

(copy attached).

*Contact Officer: Kath Vlcek, Scrutiny Support Officer      Tel: 01273 290450*

## 36 Primary Care Services in Brighton & Hove 37 - 68

Extract from Health & Wellbeing Board attached.

## 37 Healthwatch Report on Safeguarding in GP Practices 69 - 76

(copy attached).

## 38 Flood Risk Management Plans 77 - 84

(copy attached).

*Contact Officer: Robin Humphries, Civil      Tel: 01273 291313*

*Contingencies Manager*

*Ward Affected: All Wards*

**39 Short Term Holiday Lets Panel Monitoring 85 - 96**

Report of the Director of Public Health (copy attached).

*Contact Officer: Tim Nichols, Head of Environmental Health & Licensing Tel: 01273 292163*

**40 Traveller Strategy Scrutiny Panel Monitoring Report 97 - 172**

(copy attached).

*Contact Officer: Andy Staniford, Housing Strategy Manager Tel: 01273 293159*

*Ward Affected: All Wards*

**41 Overview & Scrutiny Committee Draft Work Plan/Scrutiny Update 173 - 178**

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Cliona May, (01273 291354 – email [Cliona.may@brighton-hove.gov.uk](mailto:Cliona.may@brighton-hove.gov.uk))

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